

# GRAND OAKS CLUBHOUSE RESERVATION FORM

Resident Name \_\_\_\_\_ Renter? \_\_\_ yes \_\_\_ no  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Key Fob Number \_\_\_\_\_  
Type of Event \_\_\_\_\_ Number of Guests \_\_\_\_\_  
Date of Event \_\_\_\_\_ Time In \_\_\_\_\_ Time Out \_\_\_\_\_ (Includes Setup/Cleanup)

## TERMS AND CONDITIONS

A deposit of **One Hundred Dollars (\$100.00)**, check or money order only, is required at the time the reservation is made and will be accepted from Members in good standing of the Grand Oaks Master Association only. All reservations are subject to verification of residency. A Member in good standing is a homeowner or renter with an active key fob who is current on HOA fees. The key fob number must belong to the Member submitting this reservation form. **Checks must be made payable to "Grand Oaks Master Association"** and will be held until after the event.

1. All residents must complete a Clubhouse Reservation form in order to hold an event at the clubhouse, the pool, and/or the clubhouse common areas. The reservation form must be submitted 7 days prior to event.
2. There must be a reasonable number of adults to supervise minors. The suggested minimum ratio is one (1) adult per seven (7) children. No more than **twenty five (25)** guests (invited and uninvited) per event are permitted in the clubhouse at any time. Both invited and uninvited guests congregating on the clubhouse property are the responsibility of the Member reserving the clubhouse. \_\_\_\_\_(initials)
3. The Grand Oaks Clubhouse can be reserved for a maximum of 6 hours. \_\_\_\_\_ (initials)
4. The Grand Oaks Clubhouse and premises must be cleaned and vacated within the specific time frame of your original reservation. Your reservation time also includes your setup and cleanup time.
5. Residents reserving the Grand Oaks Clubhouse must be present during the entire event to take full responsibility for their guests. \_\_\_\_\_ (initials)
6. This reservation **DOES NOT PROVIDE FOR EXCLUSIVE USE OF THE CLUBHOUSE**. Neither you nor any of your guests can deny access to Grand Oaks key fob holder wishing to use the pool, fitness room, rest rooms, or ice machine.
7. Decorations, party items, trash and debris must be completely removed from entire premises at the conclusion of the event. All trash must be deposited in the large containers located in the fenced enclosure in the pool deck area. The Clubhouse must be left in clean and undamaged condition.
8. There are to be no coverings or signs over the windows or doors or **ceiling lights**. Taping decorations to the paint on the walls is prohibited. Doors and hallways may not be blocked by tables, chairs, or other objects at any time. In addition doors may not be propped open at any time. \_\_\_\_\_ (initials)
9. Video cameras cannot be obscured. Video surveillance equipment is in use on the Clubhouse property. Lights must remain **on** for the duration of the event. Lights cannot be obscured, covered up, disabled, or dimmed in any way. \_\_\_\_\_ (initials)

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10. No alcohol, glass containers, or food items are permitted in the pool area. Residents that are planning to provide alcohol at their event must be at least 21 years of age.
11. The club cannot be reserved for any commercial ventures or events involving the sale of items nor can any type of fee be charged to attend an event.
12. **No type of portable structures can be used on the common areas of the Clubhouse, such as trampolines, moon walk , water slides, obstacle courses, dunking tanks, or other items of a similar nature.** \_\_\_\_\_ (initials)
13. Your deposit will be returned by mail to the address provided within two weeks provided that all terms and conditions have been met.

**By signing these Terms and Conditions, I acknowledge that I am bound by Sections 12.22 (Lawful Use) and 12.25 (Nuisance) of the Declaration of Covenants, Conditions, and Restrictions for the Grand Oaks Master Association, as well as the Club Covenants, and agree to conduct myself and ensure that my guests conduct themselves accordingly.**

I have reviewed the **Terms and Conditions** for the use of the Grand Oaks Clubhouse. I understand that by signing this reservation form I am responsible for the following:

1. The actions of all of my guests in the Clubhouse, pool area, and Clubhouse common areas.
2. The cleaning, straightening, and replacing of any furniture that may have been moved or removed in the club house and/or the pool area after my event.
3. The removal of all decorations and trash from the club house and/or pool area.
4. The cleaning of all the tabletops, countertops, sinks and the restoration of the club house and/or pool area to the way it was found.

I also understand that even though I have reserved the Grand Oaks Clubhouse for my event, it is **not EXCLUSIVE**, meaning that neither I, nor any of my guests, may deny reasonable access to any Members of the Grand Oaks community. Members may still have access to all common areas of the Clubhouse during this event.

**I HAVE READ AND AGREE TO ALL PROVISIONS, RULES, AND TERMS AND CONDITIONS FOR THE EVENT I AM HOSTING AT THE GRAND OAKS CLUBHOUSE. IF ANY OF THE FOREGOING RULES OR TERMS AND CONDITIONS IS VIOLATED, I UNDERSTAND THAT MY DEPOSIT WILL BE FORFEITED IN ITS ENTIRETY AND/OR MY CLUB PRIVILIGES SUSPENDED WITH PROPER NOTIFICATION.**

Homeowner Signature \_\_\_\_\_ Date \_\_\_\_\_

Renter Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Check # \_\_\_\_\_ Received by \_\_\_\_\_

ID Verification: \_\_\_\_\_